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ER 89-2720/2



Washington, D. C. 20505

June 23, 1989

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O/DDA

Dear

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Thank you for your participation in the Secretarial/Clerical Management Advisory Group and for your role in continuing the MAG's successful Secretary of the Year awards.

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Your time on the MAG was an opportunity for the Agency to benefit from your contributions, but I hope as well that it enabled you to learn more about our organization. MAG comments on secretarial and clerical issues are helpful to senior Agency officials and clearly play a role in our recognition that the secretarial profession should be enhanced with new opportunities. The group's role in the evolving IS system prove that Secretarial/Clerical MAGs can make a difference in providing fresh ideas to Agency management.

I encourage you to support the new MAG members and to continue your interest in making the Agency a better place for all employees.

STAT

Sincerely, James H. Taylor Executive Director

DDA , cc:

O/Personnel

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ER 89-2720/8



Washington, D. C. 20505

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James H. Taylor
Executive Director

cc:

DDA

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Executive Director

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/ James H. Taylor Executive Director

cc: DDS&T

O/Personnel

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James H. Waylor
Executive Director

cc: DDO

O/Personnel

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June 23, 1989

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James H. Taylor
Executive Director

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